

Readsboro Community Library
Trustee Meeting
May 28, 2024 @ 1 p.m.

The meeting was called to order at 1 p.m. with Kayla Royce, Meghan Deblois, Mary Angus, Diane Marchegiani and guests Cyndi Candiloro, and Normajean Marchegiani.

Agenda: There were four additions to the agenda for new business. Door for library, attorney/insurance, Letter/Email Wings/ Closure.

Secretary's Report: Kayla read the minutes of the March meeting. A motion was made by Kayla, 2nd by Diane to accept minutes. So moved

Treasurers Report: Treasures report was tabled till June 10th meeting.

Old Business:

Meeting on May 20, 2024- Mary, Diane, Kayla and Meghan attended the school board meeting to do with safety after the May 8th incident.

New Business:

Discussion & action of Library hours- The Trustees would like to get more clarification from the school board after the meeting on May 20th. The board needs to know if wings are a community or school program. It was discussed to open 9-4 Monday-Thursday for Summer Hours. We will need to know if we need to close during the week in August when wings has a summer camp at the Readsboro School.

The trustees would like to know why they were told it was an executive select board meeting and then got there and it was a school board meeting that was open to the public. We would also like to know why we did not get told about it if we were invited. We found out from Cyndi who was told, if she was not told we would have never known.

The library trustees would like a copy of the current plan the planning board has for the June 10th meeting.

The board spoke and decided it would be best after this incident if all requests or talk with the school board was done in a meeting with all trustees or by email so everything was documented.

Diane made a motion to ask for a super board meeting, Meghan seconded it. All in favor so moved.

Email/Letter-The trustees would like to know why the school board said they would send a formal letter at the May 20th meeting, Kayla pulled up their minutes and the school board minutes say an email will be sent to the library trustees, only one trustee received this email. It was also posted online by another community member saying we were getting a formal letter.

Wings- Kayla read an email from Sandra the Southern Valley Union school District Principal from 2019 about locked doors and procedures to follow when the library was open during wings. This procedure was being followed till Rosa/ Ashley took over wings at Readsboro School and started leaving the door unlocked or open. The library was following procedure till the school stopped following it.

Upcoming programs- was tabled till June 10th meeting

Summer Schedule- was tabled till June 10th meeting

Policy- The library trustee board spoke about adding and changing parts of their bylaws to do with in case of emergency closure, hours and how to communicate when members can not attend a meeting. The trustees will meet June 10th with changes or additions they would like to add or take out of policy.

Door- Kayla has suggested going to the school board and asking to be put on their next agenda. She also suggested we ask for a copy of their last egress report that said the library should have a door. Kayla made a motion to go herself to the school board and have the door put on the agenda, along with having the school board get bids and pay for it. The library is a community library used by both the school and community and resides in the school building. Meghan Seconded. All in favor so moved.

Insurance/attorney- After the May 20th meeting Diane asked if our insurance was through the town or privately by the library. Cyndi stated it came from the town of Readsboro and covered us for library events and every day in the library. Diane also asked if we had our own attorney and Mary & Cyndi said we used the town attorney. In case we need an attorney to represent us after the Incident occurred at the School.

The Meeting adjourned at 2:49 pm Kayla made motion to adjourn and Meghan seconded.

The next meeting is scheduled for June 10th at 3:15 p.m. in the Community building at the Readsboro Apartments.

Respectfully submitted,

Kayla Royce